

## 11.7. Verification of Name, Title, and Authority of Contract Signer and Certificate Approver

### 11.7.1. Verification Requirements

For both the Contract Signer and the Certificate Approver, the CA MUST verify the following.

- (1) **Name, Title and Agency:** The CA MUST verify the name and title of the Contract Signer and the Certificate Approver, as applicable. The CA MUST also verify that the Contract Signer and the Certificate Approver are agents representing the Applicant.
- (2) **Signing Authority of Contract Signer:** The CA MUST verify that the Contract Signer is authorized by the Applicant to enter into the Subscriber Agreement (and any other relevant contractual obligations) on behalf of the Applicant, including a contract that designates one or more Certificate Approvers on behalf of the Applicant.
- (3) **EV Authority of Certificate Approver:** The CA MUST verify, through a source other than the Certificate Approver him- or herself, that the Certificate Approver is expressly authorized by the Applicant to do the following, as of the date of the EV Certificate Request:
  - (A) Submit, and, if applicable, authorize a Certificate Requester to submit, the EV Certificate Request on behalf of the Applicant; and
  - (B) Provide, and, if applicable, authorize a Certificate Requester to provide, the information requested from the Applicant by the CA for issuance of the EV Certificate; and
  - (C) Approve EV Certificate Requests submitted by a Certificate Requester.

### 11.7.2. Acceptable Methods of Verification – Name, Title and Agency

Acceptable methods of verification of the name, title, and agency status of the Contract Signer and the Certificate Approver include the following.

- (1) **Name and Title:** The CA MAY verify the name and title of the Contract Signer and the Certificate Approver by any appropriate method designed to provide reasonable assurance that a person claiming to act in such a role is in fact the named person designated to act in such role.
- (2) **Agency:** The CA MAY verify the agency of the Contract Signer and the Certificate Approver by:
  - (A) Contacting the Applicant by phone or mail, at the phone number or address for the Applicant, obtained and verified in accordance with Section 11.4.1 or 11.4.2, and obtaining confirmation that the Contract Signer and/or the Certificate Approver, as applicable, is an employee; or
  - (B) Obtaining an Independent Confirmation From the Applicant (as described in Section 11.10.4), or a Verified Legal Opinion (as described in Section 11.10.1), or a Verified Accountant Letter (as described in Section 11.10.2) verifying that the Contract Signer and/or the Certificate Approver, as applicable, is either an employee or has otherwise been appointed as an agent of the Applicant.
  - (C) Obtaining confirmation from a QIIS or QGIS that the Contract Signer and/or Certificate Approver is an employee of the Applicant.

The CA MAY also verify the agency of the Certificate Approver via a certification from the Contract Signer (including in a contract between the CA and the Applicant signed by the Contract Signer), provided that the employment or agency status and Signing Authority of the Contract Signer has been verified.

### 11.7.3. Acceptable Methods of Verification – Authority

Acceptable methods of verification of the Signing Authority of the Contract Signer, and the EV Authority of the Certificate Approver, as applicable, include:

- (1) **Legal Opinion:** The Signing Authority of the Contract Signer, and/or the EV Authority of the Certificate Approver, MAY be verified by reliance on a Verified Legal Opinion (as described in Section 11.10.1);